

Accessibility in Ontario’s Building Code, 2012 – Requirements for most new construction and extensive renovations of buildings – Checklist

Audit Date: September 17, 2024
Location: Elliot Lake Arts & Heritage Centre
Auditor(s): J. Meyer, N. Aiton, and R. Bull

Yes	No	N/A	<b>Accessible Off-Street Parking</b> Obligated organizations shall ensure that when constructing new or redeveloping off-street parking facilities that they intend to maintain, the off-street parking facilities meet the requirements set in Part 80.32 O. Reg. 413/12, s. 6. Of the
		√	The following two types of parking spaces for the use of persons with disabilities are available: <ol style="list-style-type: none"> <li>1. Type A, a wider parking space which has a minimum width of 3,400 mm and signage that identifies the space as “van accessible”</li> <li>2. Type B, a standard parking space which has a minimum width of 2,400 mm</li> </ol>
		√	If Type A and Type B spaces are available, do they have enough room for access aisles (space between parking spaces that allows persons with disabilities to get in and out of their vehicles) <ul style="list-style-type: none"> <li>- Must have minimum width of 1,500 mm</li> <li>- Extend full length of the parking space</li> <li>- Must be marked with high contrast diagonal lines, which discourages parking in them, where the surface is asphalt, concrete or some other hard surface.</li> </ul>
		√	Is there the correct minimum number of parking spaces required for the off-street parking area? <ol style="list-style-type: none"> <li>1. One parking space for the use of persons with disabilities, which meets the requirements of a Type A parking space, where there are 12 parking spaces or fewer.</li> <li>2. Four per cent of the total number of parking spaces for the use of persons with disabilities, where there are between 13 and 100 parking spaces in accordance with the following ratio, rounding up to the nearest whole number:                             <ol style="list-style-type: none"> <li>i. Where an even number of parking spaces for the use of persons with disabilities are provided in accordance with the requirements of this paragraph, an equal number of parking spaces that meet the requirements of a Type A parking space and a Type B parking space must be provided.</li> <li>ii. Where an odd number of parking spaces for the use of persons</li> </ol> </li> </ol>

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		<p>with disabilities are provided in accordance with the requirements of this paragraph, the number of parking spaces must be divided equally between parking spaces that meet the requirements of a Type A parking space and a Type B parking space, but the additional parking space, the odd-numbered space, may be a Type B parking space.</p> <p>3. One parking space for the use of persons with disabilities and an additional three per cent of parking spaces for the use of persons with disabilities, where there are between 101 and 200 parking spaces must be parking spaces for the use of persons with disabilities, calculated in accordance with ratios set out in subparagraphs 2 i and ii, rounding up to the nearest whole number.</p> <p>4. Two parking spaces for the use of persons with disabilities and an additional two per cent of parking spaces for the use of persons with disabilities, where there are between 201 and 1,000 parking spaces must be parking spaces for the use of persons with disabilities in accordance with the ratio in subparagraphs 2 i and ii, rounding up to the nearest whole number.</p> <p>5. Eleven parking spaces for the use of persons with disabilities and an additional one per cent of parking spaces for the use of persons with disabilities, where more than 1,000 parking spaces are provided must be parking spaces for the use of persons with disabilities in accordance with the ratio in subparagraphs 2 i and ii, rounding up to the nearest whole number.</p>
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**Notes:**

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Yes	No	N/A	Accessible On-Street Parking Obligated organizations shall ensure that when constructing new or redeveloping on-street parking spaces, they must consult with the public and people with disabilities. They should find out how many spaces to make, where they should be, and how they should be designed. Cities must also consult with their AAC.
√			Are there accessible parking spaces near the main entrance to the building?
			How many spaces are there?  One (1) + one (1) further, need 1 more at the top
√			Is signage acceptable?
√			Is there an accessible drop off area in front of the building?

**Notes:**

<ul style="list-style-type: none"> <li>- Designated drop off area would currently block traffic</li> <li>- Need to add curb cut to existing accessible parking spot at the top</li> </ul>
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Yes	No	N/A	Accessible Approach and Entrance										
√			<table border="1"> <tr> <td colspan="2">How many pedestrian entrances into building?</td> </tr> <tr> <td>Number of pedestrian entrances into building</td> <td>Minimum number of pedestrian entrances required to be barrier-free</td> </tr> <tr> <td>1 to 3</td> <td>1</td> </tr> <tr> <td>4 or 5</td> <td>2</td> </tr> <tr> <td>More than 5</td> <td>Not less than 50%</td> </tr> </table>	How many pedestrian entrances into building?		Number of pedestrian entrances into building	Minimum number of pedestrian entrances required to be barrier-free	1 to 3	1	4 or 5	2	More than 5	Not less than 50%
How many pedestrian entrances into building?													
Number of pedestrian entrances into building	Minimum number of pedestrian entrances required to be barrier-free												
1 to 3	1												
4 or 5	2												
More than 5	Not less than 50%												
√			Is there an accessible route from the parking lot that is the same for everyone? <i>(Need to add yellow curb paint)</i>										
		√	Is there a ramp?										
		√	If no, should there be a ramp?										
	√		Are there stairs?										

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	√	If yes, are they designed according to the Ontario Building Code?
	√	Is there signage and is it usable by all people? ( <i>not installed</i> )
	√	Is lighting suitable? ( <i>not installed</i> )
	√	Are there trash cans? Can all people use them? ( <i>not installed</i> )

**Notes:**

- No lighting on parking side but adequate on arts centre side
- Garbage can needed, can easily be added

Yes	No	N/A	Areas Requiring Barrier-Free Path of Travel
√			Are there barrier-free paths of travel into and through the building where there is public access? (barrier-free path of travel is not required to extend into service rooms, elevator machine rooms, janitor’s rooms, crawl spaces, attic or roof space, high hazard industrial occupancies, portions of a floor area that are not at the same level, provided amenities and uses provided on any raised or sunken level are accessible on the entry level by means of a barrier-free path of travel).

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Yes	No	N/A	Access to Seating
		√	Is there an adequate area to sit and rest?
		√	Is there wheelchair spaces?
		√	Is there fixed seating?
		√	If yes, are they accessible or adaptable?

**Notes:**

- There's a small store going to be added to lobby area, with moveable stations
- Bolted in place bench should be added in lobby

Yes	No	N/A	Usability of Restrooms
√			Are accessible features built into the design?
√			Is the air quality satisfactory for most users (well vented, no scented cleaning or air freshening products)?
	√		Is there a family restroom that parents with children and others needing help can use? <i>(a change table should be added)</i>
√			Is the route to the restroom easy to find and use?
	√		Is the entrance easy to find? <i>(still needs signage)</i>
	√		Are the soap dispensers and faucets well placed and easy to use?
√			Is the restroom signage usable by people with low or no vision or limited literacy (including pictograms)?
√			Is lighting suitable?
√			Have tripping hazards been eliminated?
√			Are fixtures free from objects that block and limit their use?
		√	Are heated pipes shielded to prevent burns?
		√	Can toilet stall doors be closed and locked with limited manual dexterity?
		√	Can people with children and/or using equipment easily get in and out of the stall?
√			Can the door to the restroom be opened with ease, limited strength?

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√			Can all controls be operated with ease by people with limited strength? <i>(not all installed)</i>
√			Are there grab bars in all accessible toilet stalls? <i>(need a foldable L side rail)</i>
√			Can features be used by people of different heights?
		√	Is there room for a helper or parent in the toilet stall/room?
	√		Is the space free of obstacles that interfere with use (trash receptacles, supply storage)? <i>(not installed yet)</i>

**Notes:**

- Paper towel dispenser needs to be changed to active outlet area snug above cap
- Have the capped outlet be the new outlet
- Replace soap dispenser with automatic soap dispenser and have it lowered
- Emergency assistance device too high and awkward
- Install a change table/family friendly

Yes	No	N/A	Platforms A tactile attention indicator shall be installed along any edge of a platform that is:
		√	Not protected by a guard
		√	Higher than 250 mm above the finished floor or ground or sloped steeper than 1 in 3

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Yes	No	N/A	Emergencies
√			Are there visual/audible fire alarms in the hallways and rooms.
	√		Emergency exit that is accessible or a plan in place to aid someone with a disability to an emergency exit

**Notes:**

- There seems to be room for chair lifts at the back exits, however there would need to be small ramps installed at the back platforms outside the doors.

**General Notes:**

- Need signage for directions, high contrast
- Plumbing still needs alteration (lower sinks in each room)
- Lunch room with beautiful ramp has no internal accessibility with exception of light switch