



**ECONOMIC DEVELOPMENT STANDING COMMITTEE  
MEETING MINUTES**

Tuesday, May 7, 2024, 3:30 pm  
COUNCIL CHAMBERS

Present: C. Flintoff, Chair  
R. Bull, Member  
A. Wannan, Mayor, Ex-Officio

Regrets: L. Morrisette, Member

Resources: H. Lefebvre, Councillor  
S. Antunes, Manager of Economic Development  
A. Laurence, Deputy Clerk & Accessibility Coordinator  
R. deBortoli, Interim CAO  
H. Lefebvre, Councillor  
A. Sonnenburg, Director of Finance & Treasurer

**1. CALL TO ORDER**

A. Wannan, Mayor, Ex-Officio joined the meeting at 3:31 pm.

**2. ROLL CALL**

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. MINUTES OF THE PREVIOUS MEETINGS**

**4.1 March 5, 2024**

**Res#: 14/24**

Moved By: A. Wannan

Seconded By: R. Bull

That the following minutes be adopted:

March 5, 2024

**Carried**

**5. PUBLIC INPUT SESSION**

**6. PUBLIC PRESENTATIONS**

**7. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

**7.1 Report from the Manager of Economic Development**

Re. Update of the Community improvement plan

R. deBortoli, Interim CAO joined the meeting at 3:31 pm.

**Res#: 15/24**

Moved By: A. Wannan

Seconded By: R. Bull

That the report from the manager of Economic Development dated May 2, 2024 be received;

And that the proposed (updated) Community Improvement Plan be approved;

And that a public meeting date be set for May 27, 2024 to adopt the new Plan.

**Carried**

**7.2 Memo from the Manager of Economic Development**

Re. April 2024 Monthly Departmental Report

**Res#: 16/24**

Moved By: R. Bull

Seconded By: A. Wannan

That the memo from the Manager of Economic Development be received.

**Carried**

**7.3 Memo from the Manager of Economic Development**

Re. D4 Investigation Pearson Dr Landfill

**Res#: 17/24**

Moved By: R. Bull

Seconded By: A. Wannan

That the memo from the Manager of Economic Development be received.

**Carried**

8. **PRESENTATION OF COMMITTEE REPORTS**
9. **OUTSIDE BOARD AND COMMITTEE REPORTING**
10. **UNFINISHED BUSINESS**
11. **PETITIONS**
12. **CORRESPONDENCE**
13. **ADDENDUM**
14. **CLOSED SESSION (if applicable)**

**Res#: 18/24**

Moved By: A. Wannan

Seconded By: R. Bull

That the committee proceed into closed session as per the provisions under section 239 of the Municipal Act, 2001 at the hour of 4:15 pm.

**Carried**

**Res#: 19/24**

Moved By: A. Wannan

Seconded By: R. Bull

That the committee return to open session at the hour of 4:37 pm.

**Carried**

**Res#: 20/24**

Moved By: A. Wannan

Seconded By: R. Bull

That the Memo from the Manger of Economic Development regarding Letters of intent for 17 Timber Road be forwarded to Council.

**Carried**

15. **SCHEDULING OF NEXT MEETING**

The next Economic Development Standing Committee meeting will be cancelled in June and proceed with the regular meeting in July.

**16. ADJOURNMENT****Res#: 20/24**

Moved By: R. Bull

Seconded By: A. Wannan

That the meeting adjourn at the hour of 4:40 pm.

**Carried**