



MEMO

To: Accessibility Advisory Committee
From: Deputy Clerk & Accessibility Coordinator
Date: September 4, 2024
Subject: City's Tax Relief Form & CPP-D

Following an examination of various municipal tax relief forms and by-laws in Ontario, as well as consultations with the Deputy Tax Collector and the Acting Director of Finance, it has been established that recipients of the Ontario Disability Support Program (ODSP) and the Family Benefits Act are automatically classified as low-income. Consequently, no additional determination is necessary by the municipality. In contrast, the Canada Pension Plan - Disability (CPP-D) does not inherently qualify individuals as low-income.

Currently, the only method by which the municipality can classify a homeowner as low-income is through ODSP, given that establishing a separate program for low-income qualification is beyond our present resource capabilities.

I have noted that the Kawartha Lakes Tax Relief Form includes CPP-D as a qualifying criterion. I am awaiting further details regarding their process and implementation.

Staff will conduct additional research to assess the potential impacts on municipal intake procedures and the financial implications of adopting a similar approach. Further information will be provided to the committee at a later date.

Respectfully submitted,

A handwritten signature in black ink, appearing to be the initials "AL" in a cursive style.

Amanda Laurence