



MEMO

To: **Bylaw & Planning Committee**
From: **Natalie Bray, Director of Clerks and Planning Services**
Date: **August 7, 2024**
Subject: **Department Updates**

Attached is the department update for the Municipal Enforcement and Building Bylaw Department, which includes statistics on cemetery services, licensing, and lotteries as of June 30, 2024.

Clerk's Department:

We are pleased to report that the new Niche Wall installation was completed in July. Staff have commenced transferring urns from the Millennium Niche Wall to the new wall. Phase 2 will involve the removal of the old wall, installation of a retaining wall, and subsequent landscaping. We anticipate that the new niche wall will be available for sale to the public in the fall.

Municipal Enforcement:

We have observed a 37% increase in occurrences, with a total of 476 calls received from April to June. During this quarter, 36 notices of violation, 4 orders, and 5 parking tickets were issued.

Building Department:

A total of 128 building permits were issued this quarter, along with 7 notices for construction without a permit.

Public Awareness Initiatives:

As part of our ongoing efforts to enhance public awareness, the Municipal Enforcement Department held a Community Town Hall on May 16th, covering topics such as the Clean Yards Bylaw, Animal Control and Responsible Pet Ownership Bylaw, Property Standards Bylaw, and Feeding Wildlife Bylaw. In addition, the team continued its outreach by participating in an ATV Information Session in collaboration with the ATV Club and OPP on July 23rd.

Further details can be found in the attached report.

The foregoing is submitted for your information.

Natalie Bray
Director of Clerks and Planning Services