

### REPORT FROM THE DIRECTOR OF CLERKS AND PLANNING SERVICES

#### DESCRIPTION

Re: Appointment of Acting Mayor

#### RECOMMENDATION

That Council appoint an Acting Mayor to act from time to time in the place and stead of the Mayor.

#### BACKGROUND

Section 255 of the Municipal Act fully outlines the role of the Head of Council (Mayor); however, it is silent on the appointment of a Deputy or Acting Mayor.

Section 242 of the Municipal Act identifies how municipalities conduct meetings in the absence of the Mayor, which includes designating someone to act on behalf of the Mayor when absent, with respect to the role of presiding over meetings.

There are no requirements outlined in the Municipal Act to appoint a Deputy or Acting Mayor and the legislation is silent on how to appoint one.

#### ANALYSIS

The role of “Deputy Mayor” in Elliot Lake has historically been filled by the Councillor with the highest number of votes in the municipal election as per the definition in By-law 07-36 being Council’s Procedural By-law.

By-law 07-36 was repealed in January 2016 and the definition of Deputy Mayor replaced with: ‘ “Acting Mayor” [Acting Head of Council] means the Member of Council, who is appointed by Council to act from time to time in the place and stead of the Mayor when the Mayor is absent or refuses to act or the Office of Mayor is vacant’

Following the 2022 municipal election, then Councillor Wannan was appointed as Acting Mayor on November 21, 2022. Since becoming Mayor on February 12<sup>th</sup>, 2024 the seat of Acting Mayor has been vacant.

#### FINANCIAL IMPACT

The Acting Mayor receives additional remuneration for the role as per By-Law 04-79 being a by-law to provide for remuneration of the Mayor and members of Council

## **LINKS TO STRATEGIC PLAN**

Strong Municipal Corporate Administration and Governance

## **SUMMARY**

Due to the vacancy of the Acting Mayor's position as well as changes Council's Procedural By-law it is recommended that Council appoint an Acting Mayor from its members to act from time to time in the place of the Mayor.