

October 23, 2023

City of Elliot Lake
Attn: Leigh-Anne Doyle
45 Hillside Drive North
Elliot Lake, Ontario P5A1X5
TEL (705) 848-2287 ext 2319

Dear Leigh-Anne Doyle,

Thank you for your interest in having Science North participate in the Event noted below. This letter will confirm the details of our discussion and form an agreement between City of Elliot Lake (the "Client") and Science North.

Terms & Conditions

Schedule/Program: Science North has agreed to provide the schedule of programs and/or presentations as set out on page 2. In the event of any significant changes or additions to the schedule, Client shall advise Science North of the changes in advance for approval. Some minor adjustments may be made to this schedule. A detailed agenda incorporating any other scheduled promotional events shall be provided to Science North in advance.

Fee & Expense Reimbursement: The fee for this engagement is fixed at the sum set forth under Presentation Fee and will be payable to Science North upon receipt of invoice and according to the Payment Schedule. HST shall be added to the fee, Science North HST # 107962979RT. 2% per month shall be added to the Fee for late payments.

For travel and other expenses Client has agreed to reimburse in connection with Science North's presentation as set out under Reimbursable Expenses, Science North shall furnish documentation upon request. Travel and other expenses shall be in accordance with Science North's standard rates, as amended from time to time. Client shall reimburse expenses upon receipt of invoice.

Audio Visual/Technical Requirements: Client has agreed to supply the audio visual and/or technical equipment for this engagement as set out under Audio Visual/Technical on page 2. Any changes to these requirements will be communicated to Client at least one week in advance of the engagement.

Other Arrangements: Client will be responsible for "other" arrangements as set forth above, if indicated.

Publicity: Client will arrange all promotional activities surrounding Science North's visit and/or presentation(s). Science North will participate in media interviews arranged by Client which will occur prior to or during Science North's stay. A complete schedule of promotional events will be provided to Science North at least two week in advance. Client agrees that all publicity, in any media, related to this engagement will credit Science North. Copies of the above will be given to Science North for its files, before the Event, whenever possible. Client may record portions of the Science North's presentation(s) for promotional purposes in connection with the Event only.

Cancellation: Neither party shall be liable for failure to carry out the terms of this agreement in the event that such failure is caused by or due to the physical disability of the Science North staff member(s) assigned to this engagement, or acts or regulations of public authorities, labour difficulties, civil tumult, strike, epidemic, interruption or delay of the transportation service, or any other cause beyond our mutual control. In the event our visit is cancelled for any of the reasons stated in this paragraph, the monies, (if any) advanced to Science North shall be returned, without interest, less costs incurred to that date, unless we are able to re-schedule the visit on a mutually acceptable date.

If the Event date is changed Client will make reasonable efforts to reschedule visit. Should the visit be cancelled by Client for reasons outside those stated herein, the following cancellation payment shall apply:

- All expenses incurred to date if visit is cancelled more than one month prior to the Event date;
- 100% of Presentation Fee plus all expenses incurred to date if visit is cancelled less than one month prior to the Event date.

Please sign below indicating your acceptance of this agreement and return a signed copy to Science North. We look forward to participating in your Event.

Event Date/Location

Outreach - Natural Curiosity, February 11, 2024 8:00 AM, City of Elliot Lake

Setup Date & Time

February 11, 2024 8:00 AM

Schedule/Program

February 2nd, 2024

Event - Natural Curiosity
 Time- 09:00am to 4:00pm
 2 Science show(25 min) science show @11:00am and @2:00pm

The staff will arrive an hour prior to the event for set-up.

Presentation Fee

\$1,163.50 x 1 days = \$1,163.50 + \$160.00 (mileage: 320km x \$0.50)+HST
 Total Fee: \$1,495.55

Payment Schedule

Fee= \$1163.50 + HST + mileage (@ \$0.50/km return) = \$1495.55
 Science Show: \$260 + HST for 2 25min shows = \$293.80
 Total \$1495.55 + \$293.80 = \$1789.35 due upon completion of the contract.

Additional Expenses (if any)

Accommodations for 2 staff is booked at The Hampton Inn for the Saturday night – February 10th, 2024 by the client.

AV / Technical Requirements

Access to Electricity required

Other Arrangements

Please provide six tables for set-up.

Science North Contact

Roshni Tiwari, TEL (705) 522-3701, roshni.tiwari@sciencenorth.ca
 SN Acct #: 1540401

Organization Name: _____

1. Representative Name/ _____ Date: _____

2. Representative Name/ _____ Date: _____

Science North Agreement of Terms:

Representative Name/  _____ Date: Oct 23, 2023