

REPORT OF THE ACTING DIRECTOR OF PUBLIC WORKS

Re: 2023 Contract for Dust Abatement

RECOMMENDATION

That Council approve the provided contract to Pollard Distribution Inc.

And that Council direct staff to limit charges incurred under this contract to remain below the budgeted amount of \$45,000 for 2023;

And That Council pass the appropriate By-Law to enter into a contract with Pollard Distribution Inc. to provide materials and services relating to the application of Calcium Chloride to unsurfaced roads for 2023 at the provided rates.

BACKGROUND

Elliot Lake incorporates dust abatement of unsurfaced roads into its annual spring maintenance schedule. Dust control measures on unsurfaced roads reduces overall road costs and improves safety by increasing visibility and traction.

Historically, the City has applied a single dust control treatment annually. Due to resident feedback, Staff's observation that summer weather is drier of late, and the cost savings afforded by recent recycled asphalt surface treatments on the subject roads, a second application has been planned for late summer 2023.

ANALYSIS

Guided by past experience with the market, staff used the negotiation method of as defined in Section VIII 1.D of the Purchasing Policy and Procedures for the Corporation of the City of Elliot Lake solicit a quotation from Pollard Distribution Inc.

A copy of the vendor's quotation and the staff-prepared contract for the services is attached to this report for Council's review.

The City has engaged the services of this vendor in the past, and has found that they are able to meet the City's needs for annual dust abatement services at a competitive price compared to the market. There is a limited local pool of vendors available to provide these services.

FINANCIAL IMPACT

Due to the variability in road conditions, and in order to have the flexibility to take on-site direction from City staff, this vendor prefers to offer quotations on a unit cost basis.

Based on cost-analysis of past expense for these services as well as adjustments for inflation and additional applications, staff allocated \$45,000.00 within the Public Works operations budget to dust abatement for 2023. Staff intends to manage application with the vendor to ensure that invoicing remains below that amount.

The work is to be funded through the Public Works Roads Maintenance operating budget as a contracted service.

LINKS TO STRATEGIC PLAN

This project directly relates to the following key section of the strategic plan:

- Continued investment into infrastructure

SUMMARY

Staff recommends that Council approve provided contract for calcium chloride application to an upset limit of **\$45,000.00** plus applicable taxes to Pollard Distribution Inc., and that the appropriate by-law be approved to enter that contract.

