



Committee Name: Elliot Lake Museum Advisory Board		
Date of Formation:		
Enabling By-Law: By-Law No. 06-39		
Staff Support: Amelia D'Amato, Museum Curator		Dept. Linkage: Recreation & Culture Department
Total # of Members:	Public: 5 Membership = 7	Council: 2
Meeting Frequency: Quarterly; last Tuesday of months: February, May, August, November		# of Meetings / Yr: 4
Budget: N/A		Top Expenditures: N/A
Indicate Link to Council's Strategic Priorities:		
Economic development & diversification, stabilization and investment readiness		Continued investment into infrastructure
Development of strong partnerships  <i>The Elliot Lake Museum Advisory Board supports Council's strategic priority to develop strong partnerships through the Elliot Lake Museum (ELM) by initiating outreach to neighbouring communities to achieve the common goal of preserving heritage and sharing collective stories. This process will help to foster strong and lasting relationships with these communities.</i>		Environmental stewardship
Strong municipal corporate administration and governance  <i>The Elliot Lake Museum Advisory Board supports Council's strategic priority to develop strong municipal corporate administration and governance by reviewing and advising annually on the Elliot Lake Museum's (ELM) policies and procedures, initiating relevant updates and direction to better serve the community.</i>		Strong financial foundation for the municipality
Support in the arts and culture community  <i>The Elliot Lake Museum Advisory Board supports Council's strategic priority to promote the arts and culture community by helping to build a strategic, vibrant, relevant museum for the future. Through advisement on various projects and programs, the ELM Advisory Board will help to cultivate in the citizens of Elliot Lake an appreciation of arts and culture through accessible programming, arts and cultural facilities, and entertainment that is available to all citizens.</i>		Health and community wellness  <i>The Elliot Lake Museum Advisory Board supports Council's strategic priority to promote health and community wellness by providing programs and volunteer opportunities to combat isolation and build community involvement and well-being.</i>

Reporting Method to Council: Reports to Recreation & Culture Standing Committee

**Mandate:**

The Elliot Lake Museum Advisory Board adheres to the mission of the Elliot Lake Museum (ELM),

*“The Elliot Lake Museum (ELM) is dedicated to engaging and educating our community and visitors by collecting, preserving, interpreting, and sharing our ongoing heritage and history in an inclusive capacity,”*

with the purpose of bringing the institution’s vision to fruition,

*“The Elliot Lake Museum (ELM) will be an inviting destination for education and entertainment, accessible to all. It will be the preserver of the community’s stories and collective identity, and will be valued and supported as a vital asset in the area.*

*The ELM will be innovative and take advantage of new technologies and partnerships. The ELM will seek collaborations within Elliot Lake, our First Nations neighbours, and the museum community, to help build a thriving membership and a strong, committed volunteer base.*

*The ELM will foster participation and interest in the community’s heritage and contribute to the overall cultural vitality of Elliot Lake through its exhibitions and quality programs for residents and visitors of all ages and circumstances.”*

The ELM Advisory Board works in accordance with the policies and procedures of the City of Elliot Lake and the standards set by the province. Reporting to the Museum Curator, the ELM Advisory Board advises on potential projects and programs, and acts as a liaison between staff and the community, ensuring the ELM serves the public appropriately.

**Goals / Objectives:**

The Elliot Lake Museum Advisory Board supports the key objectives of the Elliot Lake Museum (ELM), as identified in the Strategic Plan:

- 1) **Communication** - To create awareness and generate support for the Museum through in-person and digital platforms with the purpose of enhancing Elliot Lake’s cultural identity and creating beneficial partnerships.
- 2) **Economic Development and Tourism** - To support the continued development of the Museum as a destination site, in recognition of the economic benefit of visitors and tourists to Elliot Lake’s economy, to establish ourselves as a vital community asset.
- 3) **Education** - To encourage community engagement and participation through the provision and promotion of educational and cultural programming, activities, and events as well as by fostering active volunteerism and partnerships.
- 4) **Collection and Conservation** - To collect, preserve, interpret, exhibit, and house artefacts, in a responsible and sustainable manner, which illustrate the heritage and evolving history of the City of Elliot Lake.

To develop these objectives, the ELM Advisory Board supports the ELM through the following actions:

- Ensures that the ELM serves the public appropriately, acting as guides and liaisons between ELM staff and the community
- Recommends innovative projects, programs, and events for the ELM
- Performs annual review of Strategic Plan with staff, measuring goals and identifying new focus areas
- Assists with collections management through the processes of acquisition, maintenance, and deaccessioning
- Conducts active and enthusiastic advocacy on behalf of the ELM
- Volunteers time towards the planning and initiation of projects, programs, and events

#### Committee Composition: (qualifications)

The Elliot Lake Museum Advisory Committee is comprised of five members of the Elliot Lake community and assigned two Councillors of the Elliot Lake City Council, with the Museum Curator as its staff resource and meeting secretary.

All five community members invited onto the advisory board must have a vested interest in preserving the heritage of the surrounding area and servicing the community by providing accessible programming and education. Educational, professional, or experiential background in any arts and culture related field is considered an asset.

Clerks Review:

Date:

Signed: