



# MEMO

To: **Mayor and Council**  
From: **Kristine Doyle, Deputy Clerk & Accessibility Coordinator**  
Date: **Tuesday May 23<sup>rd</sup>, 2023**  
Subject: **Resignation from Accessibility Advisory Committee**

---

Please be advised that we have received notice from Caroline Ross, submitting their resignation from the Accessibility Advisory Committee effective May 15<sup>th</sup>, 2023.

It is recommended that a resolution be passed to formally accept this resignation and that the Clerk's Department be directed to advertise for citizen membership in order to fill the requirements set out in the committee mandate.

Kristine Doyle;  
Deputy Clerk & Accessibility Coordinator