



# MEMO

**To: The Age Friendly Committee**

**From: The Deputy Clerk and Accessibility Coordinator**

**Date: Wednesday March 17<sup>th</sup>, 2023**

**Subject: Quarterly Meeting Frequency**

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At the February 13<sup>th</sup>, 2023 regular meeting of council the 2022-2026 term advisory level committee structure was approved on a quarterly meeting frequency. Please see below the proposed meeting schedule for review and approval. This schedule will be tentative and subject to change at the call of the chair.

2023/24	Q2	Q3	Q4	Q1
Accessibility Advisory Committee	May 17 <sup>th</sup>	August 16 <sup>th</sup>	November 15 <sup>th</sup>	February 14 <sup>th</sup>

Respectfully submitted,

Kristine Doyle  
Deputy Clerk & Accessibility Coordinator