

### REPORT OF THE DIRECTOR OF EMERGENCY SERVICES

#### OBJECTIVE

The City of Elliot Lake must designate a Community Emergency Management Coordinator (CEMC) and an Emergency Information Officer (EIO) in accordance with the Emergency Management and Civil Protection Act (R.S.O. 1990.)

#### RECOMMENDATION

That the report of the Director of Emergency Services be received;

And that Sarah Robb be designated as Community Emergency Management Coordinator (CEMC) for the City of Elliot Lake

And that Steve Antunes be designated as Emergency Information Officer (EIO),

#### BACKGROUND

The Emergency Management and Civil Protection Act (R.S.O. 1990) requires municipalities to develop and implement mandatory emergency management programs in conformity with regulations developed by Emergency Management Ontario. Collectively, these statutory requirements mandate how municipalities must prepare for, and respond to, emergency situations occurring within their jurisdictions.

Section 10. (1) of the O.Reg. 380/04: Standards under the Emergency Management and Civil Protection Act states that every municipality shall designate an employee of the municipality or a member of the council as its emergency management program co-ordinator.

Section 14. (1) Every municipality shall designate an employee of the municipality as its emergency information officer. O. Reg. 380/04, s. 14 (1).

## **ANALYSIS**

In September of 2021 Jordan Eady was designated as Community Emergency Management Coordinator (CEMC) for the City of Elliot Lake while Sarah Robb was on a temporary leave.

Ms. Robb has now returned from leave and accordingly we require a resolution of Council designating Ms. Robb as CEMC.

In addition, Steve Antunes has been acting as Emergency Information Officer for the municipality since 2021 and council resolution is required to designate Mr. Antunes in the role.

## **FINANCIAL IMPACT**

N/A

## **LINKS TO STRATEGIC PLAN**

N/A

## **SUMMARY**

The Director of Emergency Services recommends Council pass a resolution designating Sarah Robb as Community Emergency Management Coordinator (CEMC), and that Steve Antunes be designated Emergency Information Officer for the City of Elliot Lake.

