



MEMO

To: Public Services Standing Committee
From: Bill Goulding, Acting Director of Public Works
Date: February 15th, 2023
Subject: Proposed Upcoming Capital Projects / Purchases 2023

This memo is to identify 3 projects that staff are currently organizing and seeking pricing for in the near term. Depending upon when pricing and logistics information on these projects becomes available, staff intends to bring the particulars of these projects forward to Council for consideration either during the budget process or at a scheduled meeting in the near future.

1. Keycard lock installation at municipal facilities: This is a conceptual carry-over of the unrealized 2022 capital project identified as the Master Key System. Staff has been able to secure pricing and tentative vendor support for a subset of the municipal building facilities to expand keycard access similar to what is currently found at City Hall. Staff is recommending that an internal evaluation of keycard-access and re-keying needs be done on a building-by-building basis and that competitive pricing be sought for a more comprehensive project in 2023.
2. Security system retrofitting at municipal facilities: Somewhat related to #1 above, IT staff have identified an opportunity to standardize the security system hardware and monitoring amongst the various municipal buildings that currently use a variety of systems and vendors. This process would streamline operations, but importantly provides the opportunity for significant savings on dedicated phone lines that currently support these systems. Initial estimates indicate that there is a potential to save approximately \$40,000 per year. There is opportunity to harmonize vendor support for the key card lock systems and the security systems. Staff recommends that a building-by-building evaluation take place and that competitive pricing be sought in order to move forward.
3. Replacement of municipal buses: The current municipal bus fleet is approaching its end of service life. Staff has done preliminary pricing, and Treasury reports that there is sufficient money in the corresponding reserve funds to support moving forward with replacement. Additionally, there appears to be TCIP funding support in place for this initiative, and staff would like to determine the details of that in order to move forward with placing an order in accordance with procurement procedures in the very near future.

Respectfully submitted,