



MEMO

To: Council
From: Bill Goulding, Acting Director of PWs
Date: January 27, 2023
Subject: Bylaw / Contract to Update the Municipal Asset Management Plan

Further to the December 15th, 2022 Memo from the Acting Director of Public Works presented at the December 19th, 2022 Public Services Standing Committee Meeting, staff has engaged with its customary Asset Management Plan consultant to prepare planning and reporting as required by Ontario regulations for 2022.

There is a bylaw on this evening's special Council meeting agenda. The bylaw is a contract to be awarded to Infrastructure Solutions Inc. the firm the city has been using for some time to update asset plans such as the water / waste water plan and other infrastructure planning. An updated AMP is essential to maintain funding from provincial and federal sources.

The required funds (\$27,000 plus applicable taxes) were in the 2022 capital budget (sourced from the Building and Facilities Reserve Fund). The project will now take place in the first quarter of 2023 and will be captured in the 2023 municipal budget using the same source of funds.

The updated AMP is the first step to ensure compliance with provincial regulations and funders requirements and best practices for municipalities. Research is ongoing to add to the basic AMP with additional software and planning tools to assist Council and administration in the coming months.

Respectfully submitted,

Bill Goulding