



# MEMO

**To: Mayor and Council**  
**From: Manager of Economic Development**  
**Date: December 22, 2022**  
**Subject: Snowmobile Staging Area MOU/Land Lease Agreement**

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Staff have been working with the Elliot Lake Snowbirds Snowmobile Club Inc. to establish a snowmobile staging area in the Municipality. The proposed location is the Municipally owned lot just north of the Airport on Highway 108. Having a staging area in Elliot Lake provides an additional tourism asset for the City.

There will be signage at the lot's entrance, separate signs outlining the user's responsibilities and others directing them onto the trail. This area would be for OFSC permit holders (as noted on the signs) only and is not to serve as a parking lot or commercial vehicle stop. The staging area will allow snowmobilers to offload their units and get onto the trail safely and more conveniently than in town.

Staff are asking Council to enter into and MOU/Land Use Agreement with the OFSC. Entering into this agreement will allow the land to be covered under the OFSC insurance policy limiting the City's liability. Snow clearing will be completed by the Public Works team and staff are recommending that there be no charge to the Club for use of the land.

The MOU/land use agreement is attached for reference and will be brought forth as a by-law if committee forwards it to Council.

Respectfully submitted,