



# MEMO

**To: Mayor and Council**  
**From: Manager of Economic Development**  
**Date: November 9, 2022**  
**Subject: Proposals for 255 Highway 108**

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As directed by Council, staff issued a request for proposals for the surplus property at 255 Hwy 108 (former Civic Centre property). Staff received two proposals for development on a scale appropriate with the location and size of property.

Staff will seek direction re. the proposals, and if needed the future of the civic centre lot, from the incoming Council, likely at the November 28th meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stan Allen".