

REPORT FROM THE ACTING DIRECTOR OF PUBLIC WORKS

DESCRIPTION

Re: Purchase of Two Zero Turn Mowers and a Tractor

RECOMMENDATION

That the report from the Acting Director of Public Works re: purchase of two (2) zero turn mowers and a tractor be received;

And that the contract for the purchase be awarded to Northshore Tractor Ltd. in the amount of \$97,920 plus applicable taxes;

And that the purchase be funded through the fleet reserve;

And that the appropriate by-law be passed

BACKGROUND

To provide Mayor and Council with information regarding the tender for the supply of two zero turn mowers and a tractor with a loader bucket.

The approved 2022 Capital Budget detailed the replacement of the four following units.

Extracted from the capital budget

Kubota w/60" Mower Deck - 1999	\$20,352
John Deere Riding Mower - 1989	\$20,352
Kubota L4200 -1997	\$20,352
John Deer Riding Mower - 1994	\$20,352
Total 2022 Approved Capital Budget	\$81,408

The purchase of the items will remove from service previous units that have been in service in excess of 15 years and have seen their end of use.

ANALYSIS

The quotes for the supply of mowers as well as a tractor/loader were requested based on the specifications by staff. The quotations obtained were based on the availability of products from suppliers. The offering was evaluated based on staff familiarity of the product as well as being able to keep parts inventory standardized and compatible.

Based on significant increases to the cost of equipment; public works analyzed the needs of the department and determined that to stay near budget, the purchase of three new units would be sufficient.

The pricing received through this process was as follows:

- Northshore Tractor Ltd. \$97,920 + HST
- Tracks and Wheels Equipment Brokers Ltd. \$105,632.46 + HST

FINANCIAL IMPACT

Per the Approved 2022 Capital Budget, this equipment will be expensed to the fleet reserve. The fleet reserve can absorb the \$16,512.

The units removed from service will be posted for sale per the procurement/disposal policy. It is anticipated that we may recover at least \$9,500 as proceeds from disposal. As always, proceeds from disposal would be returned to the fleet reserve.

LINKS TO STRATEGIC PLAN

The purchase of this equipment aligns with the Strategic Plan to “Continue Investment into Infrastructure”. This report serves to assist in “educating the public on infrastructure operations, repair and replacement”.

SUMMARY

It is recommended that the contract be awarded to Northshore Tractor Ltd., in the amount \$97,920 plus applicable taxes for the purchase of two Kubota Zero Turn Mowers and one Kubota tractor with a bucket.