



MEMO

To: **Bylaw & Planning Committee**
From: **Natalie Bray, Director of Planning Services**
Date: **November 2, 2022**
Subject: **Department Updates**

Attached please find a department update for Municipal Enforcement and Building Bylaw Department, including some cemetery, licensing and lottery stats, as of October 31, 2022

For the Clerk's Department - with the 2022 Municipal Election concluded, we will continue our work on the Modernization Project for municipal Bylaws. The addition of a Deputy Clerk has been instrumental in this as well as with the updating of Municipal Leases.

Our focus over the winter months will be updating municipal policies and procedures, airport leases, project management systems, and the 2023 budget process – looking into effective and efficient ways to deliver municipal enforcement.

The foregoing is submitted for your information.

Natalie Bray
Clerk