



**BY-LAW & PLANNING COMMITTEE**  
**MEETING MINUTES**

Tuesday, August 2, 2022, 4:30 pm  
 Hybrid Meeting (zoom/chambers)

Present: E. Pearce, Chair  
 D. Marchisella, Member Ex officio  
 S. Finamore, Member  
 N. Mann, Member  
 C. Patrie, Councillor

Resources: D. Gagnon, CAO  
 N. Bray, Clerk  
 K. Doyle, Deputy Clerk  
 B. Elliott, Municipal Enforcement Officer

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATION OF CONFLICT OF INTEREST**
4. **ADOPTION OF PREVIOUS MINUTES**

**4.1 July 4, 2022 - regular**

**Res#: 33/22**

Moved By: S. Finamore

Seconded By: N. Mann

That the following minutes be adopted:  
 July 4, 2022 - Regular.

**Carried**

**5. PUBLIC INPUT SESSION**

Mr. Thomas spoke to item 7.3 & 7.5  
 Ms. Cannon spoke to item 7.3  
 Mr. Dudgin spoke to item 7.5  
 Mr. Young spoke to item 7.5  
 Mr. Hurdy spoke to item 7.3

**6. PUBLIC PRESENTATIONS**

**7. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

**7.1 Memo from the Director of Clerks and Planning Services**

Re: Department Updates - Clerks, Municipal Enforcement, Building

**Res#: 34/22**

Moved By: D. Marchisella

Seconded By: S. Finamore

That the Memo from the Director of Clerks and Planning Services re: Department Update - Jan -July b received;

And that it be forwarded to Council for information

**Carried**

**7.2 Report from the Deputy Clerk and Accessibility Coordinator**

Re: Updated Waste Collection By-Law

**Res#: 35/22**

Moved By: D. Marchisella

Seconded By: N. Mann

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the draft repeal Garbage By-Law be available for public comment for a four week time frame;

And that staff report back to the By-Law and Planning Committee with a summary of public comments.

**Carried**

**7.3 Report from the Deputy Clerk and Accessibility Coordinator**

Re: Updated Animal Control and Responsible Pet Ownership By-Law

Moved By: N. Mann

Seconded By: D. Marchisella

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the draft repeal Animal By-Law be available for public comment for a two week time frame;

And that staff report back to the By-Law and Planning Committee with a summary of public comments.

A motion to amend was introduced

**Res#: 36/22**

Moved By: N. Mann

Seconded By: D. Marchisella

To change the proposed “two-week” timeframe for public input to a “four week” timeframe

**Carried**

Main motion as amended

**Res#: 37/22**

Moved By: N. Mann

Seconded By: D. Marchisella

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the draft repeal Animal By-Law be available for public comment for a four week time frame;

And that staff report back to the By-Law and Planning Committee with a summary of public comments.

**Carried**

**7.4 Report from the Director of Clerks and Planning Services**

Re: request to lease vacant land

As this matter deals with the potential disposition of property owned by the municipality it may be discussed in closed session as per Section 239(2)(c) of the Municipal Act

**Res#: 38/22**

Moved By: N. Mann

Seconded By: D. Marchisella

That this matter be discussed in closed session

**Carried**

**7.5 Report from the Deputy Clerk and Accessibility Coordinator**

Re: Draft Personal Recreational Cannabis By-Law

Moved By: D. Marchisella

Seconded By: N. Mann

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the draft Personal Recreational Cannabis Regulation By-Law be available for public comment for a two week time frame;

And that staff report back to the By-Law and Planning Committee with a summary of public comments.

A motion to amend was introduced

**Res#: 39/22**

Moved By: D. Marchisella

Seconded By: N. Mann

That the “two week” timeframe be changed to a “four week” timeframe for all public input and consultation referenced on this agenda.

**Carried**

Main Motion as amended

**Res#: 40/22**

Moved By: D. Marchisella

Seconded By: N. Mann

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the draft Personal Recreational Cannabis Regulation By-Law be available for public comment for a four week time frame;

And that staff report back to the By-Law and Planning Committee with a summary of public comments.

**Carried**

8. **PRESENTATION OF COMMITTEE REPORTS**
9. **OUTSIDE BOARD AND COMMITTEE REPORTING**
10. **UNFINISHED BUSINESS**
11. **PETITIONS**
12. **CORRESPONDENCE**
13. **NOTICSE OF MOTION**
14. **ADDENDUM**

**15. CLOSED SESSION****Res#: 41/22**

Moved By: N. Mann

Seconded By: S. Finamore

That Council proceed into closed session at the hour of 5:55pm.

**Carried**

**Res#: 42/22**

Moved By: N. Mann

Seconded By: S. Finamore

That Council return to open session at the hour of 6:04pm.

**Carried**

**16. SCHEDULING OF NEXT MEETING**

Tuesday September 6, 2022

**17. ADJOURNMENT****Res#: 43/22**

Moved By: S. Finamore

Seconded By: E. Pearce

That the meeting be adjourned at the hour of 6:04 pm

**Carried**