

REPORT FROM THE DEPUTY CLERK AND ACCESSIBILITY COORDINATOR

DESCRIPTION

Re: Municipal Property Lease Agreement Renewals

RECOMMENDATION

That the report from the Deputy Clerk & Accessibility Coordinator concerning municipal property lease agreement - renewals be received;

And that the following lease renewals be approved and forwarded to Council for execution:

- a. Mr. Yvon Bedard - 209 Ottawa Avenue;
- b. North Shore Ford Inc. – Lease for location of sign on Kilborn Way;
- c. Northern Light Bowling - Bauer 11 Mary Walk ;
- d. Elliot Equipment and Rental Sales & Service Lease for location of sign on Kilborn Way.

BACKGROUND

The Clerks Department is undergoing a review of expired leases and working towards renewing all outdated lease agreements for municipal property. The attached lease agreements have expired therefore are in need of renewal as per the information below.

ANALYSIS

The following leases have expired and are looking to renew the agreements with the municipality for a 5-year time frame.

- a. Mr. Yvon Bedard has leased 209 Ottawa Avenue since early 1990's as an access strip to his property, identified in schedule "A" of the lease agreement. Mr. Yvon Bedard is requesting to renew the agreement to lease municipal vacant property. As detailed on Schedule "A" of their attached lease described as measuring 4.6 feet by 60 feet on the 209 Ottawa Avenue municipal property equalling a total the sum of Two Hundred and Forty-three Dollars (\$243.00) plus taxes per year as per the Policy for Calculation of Lease Rates.
- b. North Shore Ford Inc. leases a part of the untraveled portion of the highway known as Kilborn Way for the purposes of business signage. Location for signage has been provided in schedule "A" of the lease agreement.

Elliot Lake Ford has leased municipal property to use the lands solely for the purpose of erecting a business sign for the business in accordance with the City's sign By-law. As per the Policy for Calculation of Lease Rates the lease amount is One Hundred and Fifty Dollars (\$150) plus applicable taxes and the lease is for a term of five years.

- c. The vacant commercial land located at 11 Mary Walk – Northern light Bowling has been leased for the purpose of a rear exit. Mr. Bauer, the current owner, has been contacted to renew the lease as specified in the attached lease agreement.

The property is 120 square feet and with the calculation rate of \$1.00 per square footage per year, plus the \$105 administration fee will be \$225.00 per year plus applicable taxes. There is a termination clause requiring 60 days notice should there be a purchaser for the vacant lot.

- d. Elliot Equipment and Rental Sales & Service leases a part of the untraveled portion of a highway known as Kilborn Way for the purposes of business signage. Location for signage has been provided in schedule “A” of the lease agreement.

Elliot Equipment and Rental Sales & Service has leased municipal property to use the lands solely for the purpose of erecting a business sign for the business in accordance with the City's sign By-law. As per the Policy for Calculation of Lease Rates the lease amount is One Hundred and Fifty Dollars (\$150.00) plus applicable taxes and the lease is for a term of five years.

FINANCIAL IMPACT

All lease amounts have been calculated as per the Policy for Calculation of Lease Rates and will be collected annually

LINKS TO STRATEGIC PLAN

Leases for Municipal property are approved in order to support local businesses.

SUMMARY

It is recommended that the lease agreements be forwarded to Council for approval.