



MEMO

To: **Bylaw & Planning Committee**
From: **Natalie Bray, Director of Planning Services**
Date: **June 3, 2021**
Subject: **Department Updates**

Attached please find a department update for Municipal Enforcement Department as well as the Building Department as of May 31, 2021.

The Municipal Enforcement Department update provides insight into the role of the Enforcement Officer and the important work they do in keeping the community safe and enjoyable. It speaks to the recent rebranding from By-Law Enforcement to Municipal Enforcement in order to identify with the province wide organization to which our officers belong – The Municipal Law Enforcement Officers Association of Ontario (MLEOA).

Their report provides an overview of the department including the COVID-19 Response, Involvement with the Hoarding Coalition, Wildlife/Coyote Response Efforts, By-Law Revisions, and Service Calls.

We have successfully updated several outdated by-laws through our ongoing Modernization Project and have created new bylaws (Nuisance and Clean Yards) all in an effort to make the City a better place to live by creating awareness and promoting cohesiveness in neighbourhoods.

Also attached is the Building Department Update, which provides an overview of building related activity up to May 31, 2021.

We will be posting for a Chief Building Official in the very near future and continue to contract the positions of CBO and Building Inspector. The Department has one Secretary III full-time position and we have recently added a summer student to the department. Aside from building issues, the department also issues Mobile Vendor Permits, Refreshment Vehicle Licences, Taxi Licences, Lottery Licences, Dog and Cat licences, processes Minor Variances and Applications for Consent.

The attached chart provides a comparison to the department's activities in 2020.

The foregoing is submitted for your information.

Natalie Bray
Clerk