

ELECTRONIC MEETING PARTICIPATION

1. Electronic Meetings will be conducted as detailed below and as per the Electronic/Virtual Meeting Operations Procedures Policy (schedule "B" to this bylaw)
2. In this section the following definitions shall apply, in addition to the definitions in section 1 of By-law 16-6:

"Electronic Meeting" means a meeting called and held in full or in part via electronic means (including, but not limited to, audio, teleconference, video conference and may include in-person attendance.)

In accordance with this by-law, a member of Council, local board or committee may participate fully in a meeting by electronic means. This applies to regular, special, emergency and closed meetings.

- a) Although members are generally expected to attend Council Meetings in person it is understood that, for various reasons, a Member(s) may not be capable of so attending. Member(s) may participate in any Meeting by Electronic Means for the following reasons:
 - i. distance is a factor
 - ii. emergency
 - iii. work-related
 - iv. vacation
 - v. conference
 - vi. experiencing symptoms of a contagious infection/illness
 - vii. when they can otherwise not travel to the location of the meeting,
or
 - viii. at the discretion of the Clerk
- b) During an Electronic Meeting, regardless of physical attendance, or electronic participation, each Member attending counts towards quorum in accordance with Section 238(3.3)(b) of the *Municipal Act*, 2001 as amended. There is no minimum or maximum requirement for physical attendance, nor electronic participation.
- c) In the event that the Chair is participating remotely in an Electronic Meeting and cannot be audibly heard, or visually seen due to service interruption or other, has the option to appoint an alternate Chair to act in his/her place for part of, or the entire meeting