



**FINANCE & ADMINISTRATION COMMITTEE
MEETING MINUTES**

Monday, April 19, 2021
2:00 pm
Virtual Meeting

Present: N. Mann, Chair, D. Marchisella, Mayor & Ex Officio, S. Finamore, Member

Resources: E. Pearce, Councillor, T. Turner, Councillor, C. Patrie, Councillor, A. Sonnenburg, Director of Finance and Treasurer and Secretary to the Committee, D. Gagnon, CAO, J. Thomas, Dir. Protective Services, N. Bray, Dir. of Clerks and Planning, S. Antunes, Special Projects Manager

Others Present: Peter Frise, MTE

1. CALL TO ORDER

The meeting was called to order by the Chair at 2:01 pm.

2. ROLL CALL

3. DECLARATION OF CONFLICT OF INTEREST

4. MINUTES OF THE PREVIOUS MEETINGS

4.1 March 15, 2021

Res#: 12/21

Moved By: S. Finamore

Seconded By: D. Marchisella

That the minutes of the March 15, 2021 meeting of the Finance and Administration Committee be adopted.

Carried

5. PUBLIC PRESENTATIONS

5.1 Presentation by Peter Frise Municipal Tax Equity (MTE) Consultants Inc.

Re. 2021 Property Tax and Tax Policy Overview

D. Gagnon, CAO joined the meeting at 2:00 pm.

Res#: 13/21

Moved By: D. Marchisella

Seconded By: S. Finamore

THAT the Finance and Administration Committee receive the presentation by Peter Frise, Municipal Tax Equity (MTE) Consultants Inc.

Carried

6. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS

6.1 Report of the Director of Finance and Treasurer

Re. Property Tax Policy, Rates and Levy

Res#: 14/21

Moved By: D. Marchisella

Seconded By: S. Finamore

That the report of the Director of Finance & Treasurer re: Property Tax Policy, Rates and Levy; be received;

And that the report be forwarded to Council;

And that the proportional split between the General Municipal and Urban Service Area (USA) levies be maintained at the same level as 2020 (92.50% General, 7.50% USA)

And that Council eliminate tax rate discounts for Vacant and Excess land in the Commercial and Industrial classes and reduce the tax ratios for other classes so as to maintain the general balance of taxation on a class-by-class basis.

And that the tax ratios outlined in this report be included in the appropriate By-law to levy and collect property taxes for the 2021 taxation year.

Carried

6.2 Memo of the Director of Finance and Treasurer

Re. 2021 Visa Activity

Res#: 15/21

Moved By: S. Finamore

Seconded By: D. Marchisella

That the memo re. 2021 Visa Activity dated April 19, 2021 of the Treasurer and Director of Financial Services be received.

Carried

6.3 Memo of the Director of Finance and Treasurer

Re. March 2021 Unaudited Statement of Financial Position

Res#: 16/21

Moved By: D. Marchisella

Seconded By: S. Finamore

That the memo re. March 2021 Unaudited Statement of Financial Position dated April 19, 2021 of the Treasurer and Director of Financial Services be received.

Carried

6.4 Report of the Director of Finance and Treasurer

Re. Family Health Team Municipal Capital Facility

Res#: 17/21

Moved By: D. Marchisella

Seconded By: S. Finamore

Whereas bylaw 07-03 being a bylaw entering into a lease agreement with the Family Health Team representing physicians with respect to a certain space at ELNOS Telecommunications Centre that the space occupied by the Family Health Team be deemed a Municipal Capital Facility;

And whereas council passed a By-law to provide for the exemption of property and school taxes levied on the property to which the Municipal Capital Facility agreement applies;

Therefore, be it resolved that the report of the Director of Finance/Treasurer re: Family Health Team Municipal Capital Facility; be received

And that Council authorize the provision of a grant to ELNOS in the amount of \$33,488.96.

And that an appropriate bylaw be added to the next meeting of council.

Carried

6.5 Report of the Special Projects Manager

Re. Elliot Lake Naming and Renaming Policy

Res#: 18/21

Moved By: D. Marchisella

Seconded By: S. Finamore

THAT the report of the Special Projects Manager dated March 29, 2021 be received;

AND THAT Council direct staff to proceed with the adoption of the City of Elliot Lake Asset Naming and Renaming Policy.

Carried

6.6 Report of the Special Projects Manager

Re. City Memorial Tree and Bench Policy

Res#: 19/21

Moved By: S. Finamore

Seconded By: D. Marchisella

THAT the report of the Special Projects manager dated March 31, 2021 be received;

AND THAT Council direct staff to proceed with implementation of the Elliot Lake Memorial Tree And Bench Policy

Carried

6.7 Report of the Special Projects Manager

Re: Sponsorship Policy

Res#: 20/21

Moved By: D. Marchisella

Seconded By: S. Finamore

THAT the report of the Special Projects manager dated April 13, 2021 be received as amended;

AND THAT Council direct staff to implement and adopt the new City of Elliot Lake Sponsorship Policy

Carried

- 7. PRESENTATION OF COMMITTEE REPORTS**
- 8. OUTSIDE BOARD AND COMMITTEE REPORTING**
- 9. UNFINISHED BUSINESS**
- 10. PETITIONS**
- 11. CORRESPONDENCE**
- 12. ADDENDUM**
- 13. PUBLIC QUESTION PERIOD**
- 14. CLOSED SESSION**

15. SCHEDULING OF NEXT MEETING

The next scheduled Finance & Administration meeting is May 17, 2021.

16. ADJOURNMENT

Res#: 21/21

Moved By: D. Marchisella

Seconded By: S. Finamore

That the meeting be adjourned at the hour of 3:31 pm.