



MEMO

To: **Bylaw & Planning Committee**
From: **Natalie Bray, Director of Planning Services**
Date: **December 2, 2021**
Subject: **Department Updates**

Attached please find a department update for Municipal Enforcement Department as of December 1, 2021.

The Municipal Enforcement Department update provides insight into the initiatives of the Enforcement Officers and the important work they do in keeping the community safe and enjoyable.

It provides an overview of the department initiatives from June 1 to present including but not limited to: Business Registry/Licensing concepts, Garbage By-Law Revisions, and Orders filed under Zoning, Clean Yards and Property Standards By-Laws.

The Municipal Enforcement Department has reached 715 calls for service. An additional staff person has been assisting with call backlogs and is receiving calls from the public, creating incidents in the database and communicating/following up with the public. This has proven to be very helpful to both the department and residents.

As of November 1 Officers have begun a parking initiative for those who park on City surface streets between 12:00 AM and 07:00 AM during the winter months ending in March 31st; this initiative identifies obstacles that would potentially interfere with snow removal in the evenings and infractions are being issued. A reminder to residents that there is no overnight parking on any city street between 12:00 AM and 7:00 AM from November 1st to March 31st.

Attached to this report is a breakdown of the calls and incidents by category.

The foregoing is submitted for your information.

Natalie Bray
Clerk