

REPORT OF THE SPECIAL PROJECTS MANAGER FOR THE CONSIDERATION OF COUNCIL

OBJECTIVE

To provide Council with information re. the successful respondent of the RFP for the Municipal Modernization Study

RECOMMENDATION

THAT the report of the Special Projects manager dated October 8, 2021 be received;

AND THAT Council award the regional modernization project to Performance Concepts Consulting at an upset cost of \$169,330 plus applicable taxes

AND THAT the required funds be taken from the 100% grant provided by the Province

AND THAT the required bylaw be passed at a subsequent meeting.



Steve Antunes
Special Projects Manager



Daniel Gagnon
Chief Administrative Officer

BACKGROUND

In September, Council approved the entry into a transfer payment agreement with The Minister of Municipal Affairs and Housing for the Municipal Modernization Review Stream Program. This project is a collaboration of 5 municipalities, The City of Elliot Lake, the Township of Sables-Spanish Rivers, the Municipality of Huron Shores, the Town of Blind River and the Town of Spanish. The outcome of the review is to ultimately increase the efficiency and effectiveness of services within the municipalities through collaboration. The departments under review include information technology, By-Law, landfills and building services. The program is funded at 100%

ANALYSIS

An RFP was put out with a closing date of October 1. The RFP was shared with 4 proponents, Performance Concepts Consulting Inc, KPMG LLP, Municipal Government Wayfinders and The Managed Municipality. Of the 4 organizations, 2 responded with a proposal: Performance Concepts Consulting Inc, KPMG LLP. Following a scoring exercise as laid out in the RFP, the 2 firms scored as follows:

Performance Concepts Consulting: 89%

KPMG: 72%

Performance Concepts came in at a cost of \$159,330 (plus HST) and included 852 billable hours and the KPMG LLP quote was \$59,200 (plus HST) for a total of 236 Hours of review.

The review cost per hour for Performance Concepts was \$187 vs \$250.85 for KPMG. It is staff's assessment that the additional hours are likely time well spent and may ultimately result in a better product. The scoring and proposals were reviewed by staff at the other municipalities and they agreed unanimously with the city's assessment of the proposals. Work will begin immediately following Council's approval of contract award.

FINANCIAL IMPACT

As the program is funded at 100%, there is no cost to the municipality other than staff facilitation costs.



LINKS TO STRATEGIC PLAN

This resolution ties into our strategic plan goal of initiating the outreach to neighbouring communities to achieve common goals.

SUMMARY

Staff is recommending awarding a contract to Performance Concepts Consulting for the review.

